

How do I move my face-to-face class sessions to an online format?

Transitioning a face-to-face class to an online format can be overwhelming, so here are some questions and examples to help you think through strategically how you can do this.

Questions to think through:

1. What are the core pieces of the course that are essential to student learning that I want to retain?
2. How will I transfer or adapt this to an online format?
3. What new pieces do I need to find to supplement or support?

In class...	Online...
I give lectures with slides	<ul style="list-style-type: none">• I can upload slides to the Content tool• I can record lectures with my slides using Panopto• I can host a class session with Virtual Classroom or Zoom
I give students handouts	<ul style="list-style-type: none">• I can upload pdfs or Word docs, create text pages, or add links to modules in the Content tool
I show brief in-person demonstrations	<ul style="list-style-type: none">• I can record using Video Note (3 min max per note)
I have students write responses to prompts	<ul style="list-style-type: none">• I can create a submission folder to collect their responses in the Assignments tool
I have students engage in a whole-class discussion	<ul style="list-style-type: none">• I can create a threaded discussion with a prompt, word count, and reply to peer post expectation in the Discussions tool and learn about new types
I have students discuss in groups about a topic or question	<ul style="list-style-type: none">• I can use the Groups tool to create small group discussion threads
I have students do presentations	<ul style="list-style-type: none">• I can have students record their presentation using Panopto or give their group presentation using Zoom
I meet with students for conferencing	<ul style="list-style-type: none">• I can create a private session with Virtual Classroom or Zoom for just that student or group of students
I have students take a quiz	<ul style="list-style-type: none">• I can create a quiz with time limits, lockdown browser, and student accommodation needs with the Quizzes tool
I do active learning strategies with my students	<ul style="list-style-type: none">• I can request a time to meet with the Koehler Center to discuss specific ideas and use cases